

School Nurse and Administration of Medicine

Students who have fallen ill or had a minor accident during the school day can seek medical advice from the school nurse. The nurse's office is situated on the 1st floor of the Primary School building, room A114. Basic medical treatment can be given to remedy the cause of the illness or accident. If there are complications or serious conditions to the students, the school nurse will assess and make contact to parents/guardians through the arrangement of the SEA office staffs, to inform parents/guardians to seek proper medical treatment from a certified physician.

Following regulations are being strictly adhered to by our school nurse and member of staff:

1. The school requires that all medications needed to be administered should be kept in the nurse's room. Parents/guardians will need to hand the medicine to the nurse and sign the Request for Administration of Medicine form to give consent to the school nurse to administer the medications. The Request for Administration of Medicine form can be obtained at the nurse's office or via school moodle>whole school>School Community>School Community Health and Update.
2. Parents with children on the school bus may ask a Request for Administration of Medicine form from the bus monitor. If students need to be administered any medication during the school day, parents/guardians are required to complete the form and give the form and medicine to the bus monitors. The bus monitors will pass on the completed consent form and the medicine to the school nurse.
3. Clearly label all medicines with the student's name, grade level, dosage amount, time of administration, and name of medicine.
4. The school nurse will only administer the non-prescriptive medication which includes the standard over-the-counter medication, oral rehydration fluid and external use creams & irrigation solutions for eye or wounds after receiving parents/guardians' consent only. The standard non-prescriptive medications are:
 - Fever/pain reliever such as Calpol or Tylenol
 - Gas pain reliever such as Air-x or Alum milk
5. In order to ensure the safety of our students, Epi-Pens and asthma inhalers, carried by responsible students with parental and school authorization, are the only medication that can be self-administered.
6. Parents have five days after the end of school to pick up unused medication before it is destroyed.
7. If your child has personal illness stated on the Student Health Form. Please make sure that you leave medication for emergency use and the medication administration form must be filled in.